United States Department of Agriculture

**Financial Management
Modernization Initiative (FMMI)**

*FMMI Business Intelligence (BI)
Reports*

Version 6

February 2010

Business Intelligence (BI) Report	Description

Accounts Payable Aging Summary	▪ The AP Aging Summary Report lists the outstanding amounts per vendor. This includes any amounts that are past due as well the amounts that might have been cleared after the Key Due date
	▪ The following options are available for the report:
	  – Display key due date with business area, funds center, vendor number, and number of days delinquent
	  – Add in Fiscal Year period, G/L Account, Fund
	  – Drill down to document level detail
	  – Print report
	  – Download to PDF, Excel or CSV

Accounts Payable Aging Detail	▪ The AP Aging Detail Report lists the document line item detail for each Vendor with outstanding items due. This includes any amounts that are past due as well the amounts that might have been cleared after the Key Due date
	▪ The following options are available for the report:
	  – Display amount due with document number, document line item, document type, and document date
	  – Add in Posting date, net due date, clearing date
	  – Print report
	  – Download to PDF, Excel or CSV

Accounts Receivable Aging Summary	▪ This report displays the outstanding amounts per customer aggregated from the specified key date, including:
	  – Past due amounts
	  – Amounts cleared after the key due date
	▪ The following options are available for the report:
	  – Select according to business area, key date, document type, fund, funds center, and customer
	  – Columns in report: Business Area, Company Code, Key Due Date
	  – Print report
	  – Download to PDF, Excel or CSV

Accounts Receivable Aging Detail	▪ This report displays the outstanding amounts per customer at a detailed level
	  – Past due amounts
	  – Amounts cleared after the key due date
	▪ The following options are available for the report:
	  – Select according to business area, key due date, customer, document type, fund, and funds center
	  – Columns in report: Business Area, Company Code, Key Due Date
	  – Print report
	  – Download to PDF, Excel or CSV

Business Intelligence (BI) Report	Description
Budget	- This report gives you an overview of information on the current budget, the original budget entered, and budget updates in the specified fiscal year - The following options are available for the report: - Select according to Commitment Item, Functional Area, Funded Program, Budget Categories, Budget Period - Columns in report: Budget Period, Fund, Budget Categories, Available Budget, Budget Authority, Returns, Supplements, Sender Transfer, Receiver Transfer - Print report - Download to PDF, Excel or CSV
Budget Line Items	- This report gives you an overview of budget line items that log changes to the budget - The following options are available for the report: - Select according to Commitment Item, Functional Area, Funded Program, Budget Categories, Fund, Fund Center, Budget Period - Columns in report: Budget Period, Fund, Document Number, Posting Date, Created On, Created By, Line Item, Item Text, Amount - Print report - Download to PDF, Excel or CSV
Budget Entry Documents	- This report gives you an evaluation of the budget for a selection of budget entry documents - The following options are available for the report: - Select according to Commitment Item, Functional Area, Funded Program, Budget Period - Columns in report: Budget Type, Budget Period, Fund, Fund Centers, Entry Document, Header Text, Posting Date, Document Date, Document Status, Reversal Indicator, Created By, Line Item, Item Text, Amount - Print report - Download to PDF, Excel or CSV
Detail Trial Balance (BP)	- This report displays a detail view of the Standard Trial Balance by providing additional selection parameters and drill-down criteria - The Detail Trial Balance (BP) allows users to drill-down by several FACTS Attributes - The following options are available for the report: - Select according to fiscal year and posting period(s) - Columns in report: Application of Funds, Fund, Budget Period, Business Area, Funds Center, Functional Area, Funded Program, G/L Account, Definite/Indefinite, Beginning Balance, Debit Column, Credit Column, Ending Balance - Print report - Download to PDF, Excel or CSV
Standard Trial balance	- This report gives you the beginning balance, debit, credit, and ending balance for both proprietary and budgetary General Ledger accounts - The following options are available for the report: - Select according to fiscal year and posting period(s) - Columns in report: Fund, G/L Account, Beginning Balance, Debit Column, Credit Column,

Business Intelligence (BI) Report	Description
	Ending Balance – Print report – Download to PDF, Excel or CSV
Transaction Register	▪ This report provides a detail listing of commitments, obligations and disbursements by budget period and fiscal year/period. Users are able to view document-level detail in this report. ▪ The following options are available for the report: – Select according to fiscal year and posting period – Columns in report: Budget Period, Fiscal Year/Period, Business Area, Cost Center, Funds Center, Fund, Commitment Item, WBS Element, G/L Account, FI Document Number, FI Document Line Item, FM Document Number, FM Document Line Item, Document Type, Reference Document Number – Print report – Download to PDF, Excel or CSV
Transaction Register Detail	▪ This report provides a detail listing of commitments, obligations and disbursements by budget period and fiscal year/period. Users are able to view document-level detail in this report. This report is accessible only from the context menu of the Transaction Register report (upon execution). ▪ The following options are available for the report: – Select according to fiscal year and posting period – Columns in report: Budget Period, Fiscal Year/Period, Business Area, Cost Center, Funds Center, Fund, Commitment Item, WBS Element, G/L Account, FI Document Number, FI Document Line Item, FM Document Number, FM Document Line Item, Document Type, Reference Document Number, Vendor, Customer, and Posting Date – Print report – Download to PDF, Excel or CSV
WBS Element: Costs	▪ This report gives you an overview of actual costs. It displays the actual costs for each fiscal year ▪ The following options are available for the report: – Select according to WBS element – Columns in report: Cost Element, Costs: Actual Based on Fiscal Year/Period – Print report – Download to PDF, Excel or CSV
WBS Element (Detail): Costs	▪ This report gives you an overview of actual costs. It displays the actual costs for each fiscal period ▪ The following options are available for the report: – Select according to fiscal year/ period, project definition, plan version and WBS element – Columns in report: Debit/ Credit, Cost Element, Costs: Actual – Display the WBS hierarchy – Print report – Download to PDF, Excel or CSV
Backlog Overview	▪ This report gives you an overview of backlog information about order schedule lines on the calendar day and vendor level

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	▪ The following options are available for the report:
	   – Select according to open quantity (in base unit of measure) and the open value
	   – Display schedule lines within 1 day, 7 days, 30 days or greater than 30 days
	   – Print Report
	   – Download to PDF, Excel or CSV

Payroll Employee Level Detail Report	▪ The Payroll Employee Level Detail Report is used to analyze payroll data. The report displays the dollar amount related to each employee from PACS
	▪ The following options are available for the report:
	   – Select according to Budget Period, Document Number, Document Type, Application of Fund, Employee Related Vendor, Functional Area, Functional Program, G/L Account, Shorthand Code, Treasury Symbol, Fund, Funds Center, Cost Center, WBS Element, Business Area
	   – Columns in report: Pay hours, Amount, Regular Pay, Other Pay, Benefits, Overtime Pay, Differential Pay
	   – Print report
	   – Download to PDF, Excel or CSV

Status of Fund (Coming Soon)	▪ This report gives you a overview of the Actual Authority, Total Undistributed Amount, Commitments, Un-delivered orders, Expenditures, Disbursements, Total obligations, and Available Authority for a given fund
	▪ The following options are available for the report:
	   – Select according to Fiscal Year, Fiscal Period, Budget Period, Commitment Item, Functional Area, Fund, Funded Program, Funds Center
	   – Columns in report: Budget Period, Fund, Fund Center, Commitment Item, Functional Area, Funded Program, Application of funds, Fiscal Year
	   – Print Report
	   – Download to PDF, Excel or CSV